



3/9/2021 Exec. Board Meeting Agenda

Attendees: Jen Schilpzand, Kim Sherony, Beth Deutsch, Heather Craig, Al Thuet, Steven Bruce, Bruce Butler, David Morris, Robyn Wiens

I. Welcome, Check In & New Business

- Prevent Ed has an evaluation training on April 9th and the Teen Institute (TI) (virtually this year) to teach teens about prevention. Additional details to come.
- Clayton Police Department will not be involved in the national drug Take Back Day in April, but will be in October.

II. Approve meeting minutes from 1/19/2021 & review future mtg. dates

- Tuesday May 18, Tuesday July 27 - game time discussion based on vacations and availability
- Discuss meeting times for next year - general consensus was that meeting every two months would be reasonable to continue and help with momentum
- Meeting minutes from January 19th approved at 1638

III. Updates

- DEA Agent Jodi Harvey will be presenting at our April 6th meeting
- Teens During COVID Town Hall-April 7th 6:00-7:00
- Sticker Shock Campaign Status - active voting this week on the favorite sticker, Laura Stanton will be working on flyers

IV. Membership Needs Assessment

- Review "Levels of Involvement" sheet from CADCA. Discuss coalition needs.
 - Ideas/Suggestions:
 1. Increase interested populations that then should turn into supporters and call me members
 2. Review the action plan to determine how we align the participants with the project needs
 3. Active membership is where we are struggling. Time is the biggest barrier to commitment.

Role of Executive Board: Executive board is entrusted to make overarching decisions that will help steer the Coalition to achieve its mission. Specifically, the board will have voting power when the occasion arises and will be regularly informed of budgeting updates. They will also play an integral part in developing a strategic and action plan and will help with sub-committee growth.

4. Sector representatives - what should be their level of involvement?
 5. Structure of our committees that they meet separately and report back to the executive board.
 6. Include parent leaders from every grade (7-12th) to have continuous representation
- Generate recruiting ideas for parents/community members.

V. Group Discussion on Bylaws

- Last meeting, the executive board voted to create bylaws for the coalition.
- Breakout rooms: Each group will take a section of the bylaws rough draft, review and offer suggestions for revisions.

VI. Large Group Discussion

- Share breakout room discussion
 - Idea of a voting member - Heather will get more information.
- Next steps - the goal is to complete the by-laws by the summer

Next Executive board meeting May 18

Mission: To keep Clayton youth safe from the effects of substance misuse.

Vision: To be a community that prioritizes drug prevention as a vital part of developing healthy, thriving young people

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Our key objectives a •Prevent substance use among Clayton youth. •Reduce the prevalence of substance use disorders in Clayton.

•Educate the Clayton community on key issues related to alcohol and drugs. •Advocate for policies and practices that prevent substance use among Clayton youth.

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